



**REPUBLIC OF KENYA  
NYANDARUA COUNTY ASSEMBLY  
OFFICE OF THE CLERK**



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**NATIONAL TENDER, INVITATION NOTICE**

The Nyandarua County Assembly Service Board invites tenders from Contractors to carry out the following works:-

TENDER REF:NO	TENDER DESCRIPTION	NCA CATEGORY	PREFERENCE
NCA/T/2/2016-2017	PROPOSED COMPLETION OF FACILITIES AT THE EXISTING NYANDARUA COUNTY ASSEMBLY AT OL-KALOU -INTERIOR WORKS CATEGORY	NCA 4 and above	Open
NCA/T/3/2016-2017	PROPOSED COMPLETION OF FACILITIES AT THE EXISTING NYANDARUA COUNTY ASSEMBLY AT OL-KALOU-BOUNDARY WALLS & ENTRANCE GATES	NCA 4 and above	Open
NCA/T/4/2016-2017	PROPOSED COMPLETION OF FACILITIES AT THE EXISTING NYANDARUA COUNTY ASSEMBLY AT OL-KALOU- EXTERNAL WORKS CATEGORY	NCA 4 and above	Open

The interested Contractors should be registered by the National Construction Authority (NCA) category 4 and above in General Building Works, (proof of registration required) The tender documents may be obtained from the Procurement Office during normal working hours upon payment of a non –refundable fee of **Kshs 1,000** payable in cash or in bankers cheque payable to **Nyandarua County Assembly** at the Account's Offices. The said Offices are located at former Ol-Kalou Town Council.

Interested bidders should note that only those meeting the criteria indicated below as a minimum supported by relevant documents at submission will be considered for further evaluation.

1. Proof of works of similar magnitude and complexity undertaken in the last five years.
2. Must provide a Bid Bond of 2% of tender quoted sum in form of Bank Guarantee from a reputable bank or an Insurance Company approved by Public Procurement Regulatory Authority (former PPOA).
3. Adequate equipment and key personnel for the specified types of works.
4. Sound financial standing and /or adequate access to bank credit line equal to at least 10% of their Tender Sum.
5. Litigation History of the Company (both court and arbitration cases.)
6. Confidential Business Questionnaire must be properly filled and signed.
7. The form of tender must be properly filled and signed.
8. Valid Tax Compliance Certificate.
9. Bidders should serialize the pages of the bid documents submitted.

Further, tenders from the following tenderers shall be treated as non-responsive and therefore subject to automatic disqualification:

- (i) A tender from a tenderer whose on-going project(s) is/are behind schedule and without any approved extension of time.
- (ii) A tender from a tenderer who has been served with a default notice on on-going project (s) or a tenderer who has been terminated in a Government Contract in the past.
- (iii) A tender from a tenderer with on-going projects exceeding four (4) in number, regardless of the total value of the outstanding works.

Prices quoted must be net inclusive of VAT and all Government Taxes and must remain valid for one hundred and twenty (120) days from the opening date of the tender.

The Bid Security shall be valid for one hundred and fifty (150) days from tender opening date.

Completed Tender documents are to be enclosed in a plain sealed envelope marked with **Tender name** and **reference number** and deposited in the Tender box situated at the reception of Nyandarua County Assembly located in the former Ol Kalou Town Council offices opposite Ol Kalou Police Station or be addressed to

**The Secretary,  
County Assembly Service Board  
Nyandarua County Assembly  
P.O Box 720-20303, Ol Kalou.**

The tender documents are to be received on or before **Tuesday 18th October, 2016 at 11.00 am (local time).**

Tenders will be opened immediately thereafter in the Procurement Office in the presence of tenderers' or their representatives who choose to attend. Late Tenders shall be rejected.

**NB/ The bidder should apply for one tender only among the above three tenders.**

**THE SECRETARY**  
**COUNTY ASSEMBLY SERVICE BOARD**